

WAOTA International or Volunteer/Charitable Scholarship Application Criteria

There will be **one** WAOTA International or Volunteer/Charitable Scholarship of up to \$2000 available per calendar year.

Reimbursement of funds for international scholarships will be arranged retrospectively on provision of paid invoice receipts. Each WAOTA member is eligible to receive one scholarship (ie WAOTA professional development course, international event, or volunteer/charitable work) per calendar year. Volunteer / Charitable Scholarships are available to support unpaid overseas work with a recognised humanitarian organisation.

Criteria for WAOTA International, Volunteer or Charitable Scholarship:

- Must be a current financial member of WAOTA;
- Full member of WAOTA for a minimum of 3 years (not inclusive of student membership);
- Provide a full Curriculum Vitae;
- Agree to write a 400 word article for the WAOTA newsletter reflecting on the educational event or volunteer/charitable work in the month following the event/work;
- Scholarship recipients are required to share knowledge gained to the members of WAOTA either at a WAOTA conference (poster or oral presentation) or other event of the WAOTA Committee of Management choosing (e.g. WAOTA OT Week Breakfast) at the WAOTA's discretion for ½ hour sharing your experience and knowledge gained. The recipient of the scholarship should include a proposal of how he/she will meet this obligation;
- Supply letters from a referee supporting the purpose and benefits of you attending your international event or volunteer/charitable work;
- Please state if you do / do not give permission for your name, photo (optional) and international or volunteer/charitable information to be used on social media posts and WAOTA website for advertising and marketing material;
- Complete the attached check list and signed Application form and submit together with your application.

Additional Criteria for International Educational Event:

- Provide a copy of event program, dates, times and details of credentials of organisation hosting the event;
- Provide a written statement (maximum of one page) detailing purpose, benefits, and application of learning objectives to Occupational Therapy practice and how this knowledge will be shared with the profession of Occupational Therapy / Occupational Therapy colleagues;

- Funds to be used towards event entry and airline (economy class) tickets and/or accommodation only;
- Declare whether funding has been obtained from other sources pertaining to this event.

Additional Criteria for International Volunteer / Charitable Work:

- Provide evidence of communication with host organisation, which details full extent of commitment and planned dates of visit;
- Provide a written statement (maximum of one page) including information about the host organisation, objectives of visit relating to Occupational Therapy and aims of intervention;
- Declare whether funding has been obtained from other sources pertaining to this work.

Successful applicants are required to:

- Write a 400 word written summary suitable for publication in the WAOTA newsletter summarising the international event or volunteer / charitable work undertaken;
- Submit a poster or oral presentation at the WAOTA conference or similar event such as WAOTA Affiliated Special Interest Group/s or OT Week Breakfast as requested or at the discretion of WAOTA Committee of Management;
- Provide all relevant receipts (International Scholarships) and email to the WAOTA office – info@waota.com.au for reimbursement.

Applications are addressed to:

WAOTA Committee of Management
WA Occupational Therapy Association Inc.
4A 266 Hay Street, Subiaco. W.A. 6008

Selection Criteria:

Applications will be measured according to:

- i. The relevance of the event or work to the development of occupational therapy;
- ii. Clear and concise reasoning for attending the event or voluntary/charitable work;
- iii. Appropriateness of the event or voluntary/charitable work and expected outcomes;
- iv. Proposed use of funds and relevance to the event or voluntary/charitable work;
- v. Documentation outlining event program, times, dates or full extent of voluntary/charitable work;
- vi. Clear outline detailing proposed sharing of knowledge gained and outcomes to WAOTA members and the Occupational Therapy profession upon completion;
- vii. All WAOTA obligations, relevant documents, checklist and application form have been supplied and signed.

WAOTA International or Volunteer / Charitable Scholarship Application

Checklist for Applicants

Criteria	Check
WAOTA Member for a minimum of 3 years	
CV Attached	
Agreement to write 400 word summary for WAOTA newsletter	
Agreement to present at a WAOTA event / interest group	
Details of how knowledge gained will be shared	
Referee letter	
Advised if do / do not agree for use in social media, advertising, and marketing material	
Application form signed and dated	
International Scholarship:	
Copy of program, dates, times, and credentials provided	
Purpose and benefits of attending outlined, application of learning objectives to OTs detailed	
Acknowledged funds only used for specific purposes	
Declaration of alternative funding source	
Volunteer / Charitable Scholarship:	
Evidence of communication with host organisation supplied	
Details of expected commitment and dates provided	
Information about host organisation	
Objectives of visit	

Application for WAOTA International or Volunteer / Charitable Scholarship

Disclaimer:

Scholarships will not be given if:

- i. Funds are not available;
- ii. Applicants do not meet the criteria and selection criteria.

Additional applications If you have already received a WAOTA scholarship and apply for an additional scholarship within the same year, this will be considered only if there is extensive written reasoning and rational for the request. Applications are at the absolute discretion of WAOTA Committee of Management

Applicant information (to be completed by the applicant)

First Name:

Surname:

Mobile #

Address:

Email Address:

Event Program / Host Organisation:

Expected Dates of Attendance:

Event Program / Host Organisation Links to Program: <http/>

Event Program Entry Cost/s:

Referee Name:

Contact Number:

Current WAOTA Member: Yes / No

Declaration: I have read and understood my obligations as outlined in the criteria which includes additional criteria relevant to my specific scholarship request, being either International or Volunteer/Charitable and agreeing to abide to the obligations outlined if my application is successful. The information I have provided in this application and any supporting documents is true and accurate to the best of my knowledge. I understand failure to abide to my obligations, give false or misleading information and/or misuse of funds I may be required at the discretion of WAOTA to repay the scholarship given by WAOTA in part or full and this may affect any future applications for funding. I understand I am wholly responsible for ensuring all obligations outlined are met.

Applicant signature _____ **Date** _____